Research/Creative Activity Seed Grant Program
Deadline: September 2, 2025, 5:00 p.m. Central

OVERVIEW

The Research/Creative Activity Seed Grant Program provides intramural grant support ranging from $5,000 to $30,000 for projects demonstrating innovation in either:

- Engaging in research or scholarly activity that is exploring a significant question, issue, or innovation with the potential for future extramural funding; **OR**
- The development of an innovative creative work/performance.

There will be only one Seed Grant competition in AY 25-26. Projects must be initiated no later than October 15, 2025, and activities and expenditures must be completed by August 31, 2026[1]. The total amount of program funding is subject to availability.

APPLICANT ELIGIBILITY

Eligible applicants are tenure-line faculty, including faculty in institutes and libraries, as well as PI-eligible TAMU-CC employees. Intramural collaborations will be considered. Applicants must not have been awarded any support via the Texas Comprehensive Research Fund (TCRF) after September 1, 2023.

UNALLOWABLE COSTS

Seed Grant funds cannot be used for memberships and research instrumentation exceeding 30% of the total budget requested.

Note: All funded PIs/PDs must agree to meet bimonthly with the Office of Research Development staff for brief activity and financial progress reports. Additionally, a final report will be due to the Office of Research Development and the awardees' colleges within 60 days of the project end date. Investigators with outstanding final reports are not eligible for additional funding from the Division of Research and Innovation.

---

[1] Requests with project periods beyond August 31, 2026, must be discussed prior to submission with Dr. Janet Donaldson at janet.donaldson@tamucc.edu or 361-825-2751 .

PREPARING YOUR APPLICATION

Application Content

Below are the sections of the application to the Research/Creative Activity Seed Grant Program.

A. Internal Funding Cover Page (Available via [TAMU-CC InfoReady](#)--submission platform)
B. Proposal Narrative
    a. Project Summary (One page)
        i. Overview
        ii. Significance
        iii. Impact
    b. Project Description (Three pages)
        i. Overview
        ii. Goals and Objectives
        iii. Innovation
        iv. Expected Career Impact for PI
        v. Project Timeline
        vi. Deliverables
        vii. Compliance Requirement (if applicable)
    c. References
    d. Budget/Budget Justification (Template available via submission platform)
C. SciENcv-generated Biographical Sketches

Formatting

Please use regular 8 ½ x11 page using 1-inch margins at the top, bottom, and both sides. Text must be single spaced, using fonts no smaller than 11-point in size.

Compliance and Style

Please ensure that your application contains all the required sections and addresses all the requirements. As reviewers will be outside your discipline, proposals must be written clearly and understandable by reviewers to score well.

Submission

To submit your application, point your browser to https://tamucc.infoready4.com. Once on TAMU-CC's InfoReady platform, click on the All Opportunities link on top left and select Research/Creative Activity Seed Grant Program.

You will be prompted to provide some general information and upload three PDF files:

1. Internal Funding Cover Page

2. Project Narrative

3. Biographical Sketches (SciENcv generated)

Prior to submission, please be sure that you have completed the Internal Funding Cover Page and obtained the necessary signatures. Please combine all the sections of the Project Narrative (Project Summary, Project Description, References and Budget/Budget Justification) in one PDF file. If applicable, multiple biographical sketches must be combined into one PDF file.

Evaluation Criteria

Proposals must exhibit strong potential for leveraging extramural funding. PIs/PDs must commit to **either** submitting at least one external proposal based on the pilot project or a creative project/performance with a firm date of delivery. Applicants will be required to document their outcomes in their final reports. Additionally, all applicants agree to serve as peer reviewers for applications in future intramural competitions, if asked by the Office of Research Development.

All applicants must demonstrate that the proposed project represents an innovative research/creative direction. Research that is already supported by other sources is not eligible for Seed Grant funding. Proposals pending for a decision by an extramural agency will not be considered. However, creative activities may use Seed Grant funds to leverage existing/pending external support. We also encourage applicants to submit proposals to this program based on proposals previously reviewed and declined by external agencies if they have revised such proposals based on reviewers' feedback.

Applications will be reviewed and evaluated by the Review Committee upon submission based on the following criteria:

- How well the need/significance of the project is demonstrated

- Feasibility of the project to complete in one year

- How well the proposal conveys the novelty or innovativeness of the project

- The impact of the proposed project upon completion on the PI's career as explained in the proposal

- Quality of the proposed deliverables (Are deliverables specific, tangible and/or intangible outputs, products?)

- Alignment with the innovative mission of TAMU-CC to "provide intellectual capital through research, creative activity, and innovation for South Texas, the Gulf of America, and beyond."

For questions regarding this program or submission through InfoReady, please contact Dr. Hamid Mansouri Rad at hamid.rad@tamucc.edu.