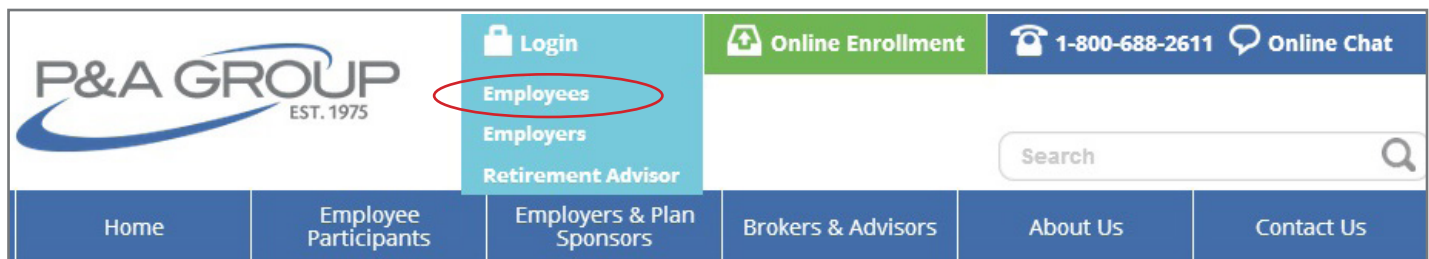




Follow the steps below to log in and access your P&A COBRA Account. It's fast, easy and gives you 24 hour access to your plan.

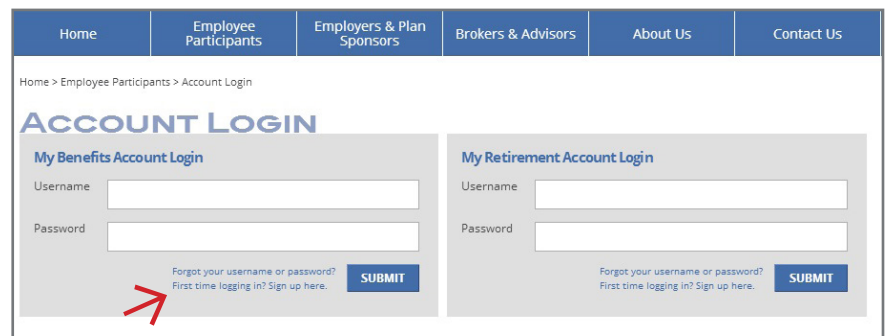
Go to the P&A homepage at www.padmin.com and navigate to the blue login tab at the top of the homepage. Select **Employees**.



Log into your account under the **My Benefits Account** Login box. Enter your username and password credentials and click the **Submit** button.

FIRST TIME USER: Please click on the **First Time Logging In** link located near the submit button. You will then be prompted to create a username and password for your account.

NOTE: Once complete, you must click the **Submit** button instead of hitting the **Enter** key on your keyboard.



Once you log in you will reach your **My Benefits Summary**, which displays your COBRA information.

MY BENEFITS SUMMARY

Below is a summary of your employee benefit plan(s). For details on a plan such as completed transactions or claim information please click Show/Hide Plan Details. You may also perform different actions for each plan by selecting an action from the 'Choose an action' drop down menus.

| COBRA | | -- Choose an action -- |
|--------------------------|-----------------------------------|--|
| Plan Summary | | |
| Company Name: COBRA DEMO | COBRA Start Date: 04/01/2014 | |
| Location: COBRA DEMO CA | Outstanding Balance: \$0.00 | |
| COBRA Event: Layoff | Paid Through: 05/31/2015 | |
| Event Date: 03/13/2014 | End of COBRA Coverage: 09/30/2015 | |
| | | Show/Hide Plan Details |

Click the **Show/Hide Plan Details** button to expand your COBRA plan details. You can view open invoices, payments, benefits, qualifying events and initial notices.

Plan Details

Open Invoices | **Payments** | Benefits | Qualifying Events | Initial Notices

| Benefit Period | Invoice Amount | Status | Payment Received | Received Date | Check Number |
|----------------|----------------|--------|------------------|---------------|--------------|
| May, 2015 | \$622.20 | Paid | \$622.20 | 3/5/2015 | T133 |
| April, 2015 | \$622.20 | Paid | \$622.20 | 3/5/2015 | T133 |
| March, 2015 | \$622.20 | Paid | \$622.20 | 2/15/2015 | T131 |
| February, 2015 | \$622.20 | Paid | \$622.20 | 2/15/2015 | T131 |
| January, 2015 | \$622.20 | Paid | \$622.20 | 1/5/2015 | T129 |

P&A CUSTOMER SERVICE

HOURS: Monday - Friday, 7:30 AM - 9:00 PM CT

PHONE: (800) 688-2611

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