

# October 2023



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## *HUMAN RESOURCES NEWSLETTER*

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## HR News

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### *Did You Know*

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**José Moreno Hernández** (born August 7, 1962) is a Mexican-American engineer and astronaut. As a child, Hernández worked alongside his family and other farmworkers in the fields of California, harvesting crops and moving from one town to another. He attended public schools and didn't learn to speak English until he was 12. His first memory of adjusting the television in order to watch the Apollo 17 mission in 1972.

Hernández was assigned to the crew of Space Shuttle mission STS-128. He worked in the Materials and Processes branch of Johnson Space Center. Hernández previously worked on the development of equipment for full-field digital mammography at Lawrence Livermore National Laboratory.

Hernández is the subject of the 2023 biopic *A Million Miles Away* in which he is portrayed by Michael Peña.

*Wikipedia*

# Benefits

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## Flu Shots

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The Health Center will be hosting a Walgreens Flu Vaccine event October 11, 9 at the Dugan Wellness Center. The flu vaccine is available to all students and staff with insurance. Students without insurance may qualify for a Walgreen's voucher. If you have a voucher, please bring it to the event. The supply is limited, so please encourage students to attend the event early. Once the voucher is used, it can be directed to the Health Center to receive the flu vaccine for \$22. Please speak with students and your respective departments. Contact Wellness Center, please call at x2601 or at [zelda.chacon@tamucc.edu](mailto:zelda.chacon@tamucc.edu)

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## MDLIVE

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### Stay ahead of your health: Health Screening Women Need at Every Age

Keeping track of which health screenings, you need and when to get them can be confusing—especially if you feel fine. Screenings can help detect issues early when they're easier to treat. So, getting them done on time can help you avoid bigger problems down the road. MDLIVE doctors pulled from their most trusted healthcare sources to compile an essential list for you. You can have more than a Wellness Visit, here are guidelines for 7 health screenings women need throughout their lifetime:

- **Full Body Skin Check**
- **PAP**
- **STD**
- **Colorectal**
- **Mammogram**
- **Bone Density**

Talk to an **MDLIVE board-certified doctor** about screening you may need.

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## Airrosti

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We recognize the importance of fostering employee wellness. The HR Benefits Team and Wellness Committee collaborate to facilitate and promote opportunities to enhance total well-being across campus. Airrosti is a combination of highly targeted manual therapy with customized active rehab

exercises to target and rapidly resolve the source of your soft tissue pain or injury.

**10/27 | Airrosti | 12 PM-1 PM | Dugan Wellness Center, 2nd floor Tarpie Room**

- Prevent and Relieve Tech Neck Pain
- Register by 10/20
- Lunch Provided

**10/27 | Airrosti | 1 PM - 3 PM | Dugan Wellness Center 2nd floor Tarpie Room**

- Complimentary 15-minute pain & injury Assessment after the presentation.
- There is zero obligation to schedule an appointment with Airrosti.

*If you have any ideas to enhance our campus wellness, please feel free to email us at [wellness@tamucc.edu](mailto:wellness@tamucc.edu).*

# Employment

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## Skills-based hiring: Finding hidden talent at scale

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A skills-based hiring approach focuses on a candidate's practical skillset that c business, rather than their educational achievements and previous work history. Partner [David Ellis](#) explains, "It is a forward-looking approach that selects car potential future performance, not their past job responsibilities and track recor article click [here](#).

*Korn Ferry*

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## Workday Wednesday

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### Adhoc Workday Wednesday

Join us for a big announcement regarding one-time payments and other HR hc

October 4 | 10 AM

**Join Teams Meeting**

Meeting ID: 978 3477 7667

Passcode: 064922

FMI: Please email **Casi Casanova**.

# Payroll Services

**FY24 Year at a Glance Calendar (Holiday/Pay Schedule)** is available for use. This is a resource geared for your managers and employees to help them remember to submit timesheets and keep up with biweekly pay periods.

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## Pay Schedules

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### Biweekly Pay Schedule

- [FY2023-2024 Biweekly Pay Periods](#) and Time Sheet Deadlines

### Monthly Pay Schedule

- [FY 2023-2024 Monthly Pay Period Schedule](#)

Payroll website click [here](#), if you have questions about payroll matters, please email [payroll@tamucc.edu](mailto:payroll@tamucc.edu).

# Welcome Islanders!

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## September 2023 New Hires

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Ekansh Agarwal | Postdoctoral Research Associate

Louisa Andrews | Communications Specialist III

Mahtob Aqazade | Assistant Professor

Kasey Arrendondo | Admissions Specialist II

Jeff Baker | Lead Maintenance Technician

Jessica Bates | Asst. Clinical Professor of Athletic Training

Nathan Black | Instructor of Chemistry

Lauren Breckenridge | Student Development Specialist II

Allison Brombach | Assistant Athletic Trainer

Bryce Burgwyn | Postdoctoral Research Associate

Rebecca Cepeda | Assistant Professor

Marco Cerqueira | Assistant Professor

Micah Coe | Registered Nurse

Leobardo Diosdado | Assistant Professor

Luis Espinoza | Assistant Professor

Sarah Fisher | Professional Assistant Professor

Brenda Frye | Assistant Professor

Liz Gillenwater | Administrative Associate IV

Sandra Golaszewski | Clinical Assistant Professor

Amiee Griffiths | Clinical Assistant Professor

Jennifer Guerra | Instructor

Sarah Guy | Assistant Professor

Jonah Hamilton | Research Assistant

Mary Harper PhD | Assistant Professor

Alexander Hausladen | Asst. Men's Basketball Coach

Araceli Hernandez | Clinical Assistant Professor

Jamie Ho | Assistant Professor

Rory Huang | Assistant Professor

Taoran Ji | Assistant Professor

David Jimenez | Assistant Professor

Dylan Johnson | Asst. Men's Basketball Coach

Robert Jones | Visiting Assistant Professor

Ben Karimi | Assistant Professor

Srijana Karki | Assistant Professor

Huyen Le | Assistant Professor

Harry Lee | Assistant Professor

Bozhen Liu | Assistant Professor

Zhihui Liu | Professional Assistant Professor

Manuel Lopez Videla Garcia | Asst. Tennis Coach

Ryan McNerlin | Asst. Strength Coach

Katherine McVay | Assistant Professor

John Majoris | Assistant Professor

Patricia Martinez | Visiting Assistant Professor

Nana Adjoah Mbroh | Postdoctoral Research Associate

Kristina Messoline | Academic Advisor

Caitlin Mockmore | Transcript Analyst II

Roya Narimani | Postdoctoral Research Associate

Cosmina Nicula | Visiting Assistant Professor

Marissa Oglesby | Asst. Cross Country Track & Field Coach

Angela Perez | Professional Assistant Professor

Caleb Pickering | Assistant Professor

Richard Porter | Mechanic HVAC Specialist

Christian Ramirez | Assistant Professor

Briyana Rana | Data Analyst

Sebastian Rodriguez | Director of Development

Marc Rozanski | Business Coordinator I

Kristen Ruggles | Instructor of English

Rebecca Ruiz | Athletic Academic Coordinator

Donna Scott | Development Officer IV

Lacy Stanley | Clinical Assistant Professor

Eleanor TenBrink | Research Technician I

Toi Tippin | Project Coordinator IV

Deandra Travis | Professional Assistant Professor

Katie Walker | Clinical Assistant Professor

Yongzhi Wang | Assistant Professor

Collin Webster | Associate Professor

Christopher Wertheim | Assistant Professor

Cassie White | Assistant Professor

Matthew York | Instructor of Music

Lingxiang Yun | Assistant Professor

Catherine Zeller | Clinical Assistant Professor

## Workday News

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**Making Workday Work for You: Learn to use Workday**

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**Workday Help** supports the Workday application by providing our users just-in-time information for learning to use Workday. The learning hubs provide targeted training resources for specific Workday functionality. They filter the curriculum for release notes, FAQs, job aids and webinars into one easy to use location for security roles. **Job Aids in Workday Services** includes the learning hubs like Time Tracking, Absence, and more.

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## Job Aid of the Month

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**Job Aids in Workday Services** includes the learning hubs like Time Tracking, Absence, and more.

### Managing Your Time Off

This job aid outlines the process for an Employee to request time off, cancel a Time Off request and correct a Time Off request that was approved or sent back by the Manager.

- **Request:** In order to be able to request time off in Workday, you must be hired into a position in which you are eligible for Time Off.
- **Cancel:** You can only cancel a Time Off request if your manager has *not* yet taken action. If you want to change the Time Off request, you can ask your manager to select Send Back. Alternatively, you can wait until it is approved and then follow the Correct a Time Off Request process described in this job aid.
- **Correct:** You can only initiate a Time Off Correction *after* it has been approved. Otherwise, you can ask your manager to select Send Back on the request and then make necessary changes without canceling the process.

For the job aid to Request, Cancel or Correct [click here](#).



LinkedIn

Each month we will highlight a training available in LinkedIn Learning. TAMU-CC offers LinkedIn Learning to all employees and students. If you took a course, you believe others might find helpful, please send that recommendation to [Linda.CruzFlores@tamucc.edu](mailto:Linda.CruzFlores@tamucc.edu).

### The key to Good Communication: Your Audience

Communication is a complex art. Listening, making oneself understood, and understanding the elements of what it means to communicate effectively. Great communicators use these skills and apply them strategically, depending on what they're trying to achieve. The art of narrative storytelling to get a team excited about a project is an example of how this art can be applied. In a negotiation, you might deliberately signal a willingness to walk the other side to action. Or if the goal is to understand the ideas and intentions of the other side, you might ask a series of sincere, open-ended questions. This course is designed to help you understand these situations and more, offering tips, strategies, and broad observations from experienced communicators in many different roles—from an award-winning actor to an F

to an astronaut on the International Space Station. Note: Some videos assume available for team activities and discussions. Please use what's useful and feel lessons to your circumstances. This course, [The Key to Good Communicati](#) (21m), includes videos from: Alan Alda, Emmy-winning actor, writer, and director communication expert Jeffrey Wright, Tony-winning actor from *Angels in Am* negotiator for the Federal Bureau of Investigation Colonel Chris Hadfield, Ca

## Save the Date

**10/11 | Flu Shot Clinic | Dugan Wellness Center | 9 AM - 1 PM**

**10/27 | Airrosti | Dugan Wellness Center, 2nd floor Tarpie Room**

**10/31 | Halloween Break in the Day**

- All employees (staff, faculty, and student workers) are invited to the 2023 Halloween Break In The Day on October 31st, from 11:30 AM - 1:30 PM at the UC Anchor Ballrooms. Bring your SandDollar\$ ID card. The event includes food, games, the Pumpkin Decorating Contest, and the Individual and Group Costume Contest. For full Break in the Day event details as well as all contest details and registration, please [visit the Staff Council website](#). Staff Council thanks the co-sponsors of the event: University Services, Coca-Cola, and the President's Office. For questions or more information, please get in touch with [staff.council@tamucc.edu](mailto:staff.council@tamucc.edu).
- **11/6 | Healthy Holiday Eating, BCBS of Texas | Noon | Dugan Wellness Center, Tarpie Room, 2nd Floor**

We will learn about

Tips for wisely choosing healthier holiday and party foods

Preparing mindful meals with suggested serving sizes

Healthier variations for popular holiday meals and beverages

Tips on how to stretch your holiday food budget

**2024**

**2/25-3/2 | Islander Homecoming**

- Details available on Nov. 1 | [HERE](#)

## Newsletters & Calendars

[HR Announcements](#)

[Benefits Briefs](#)

[Finance & Administration](#)

[Staff Council](#)

[HR Event Calendar](#)

[WORKDAY Series Calendar](#)

[2023-2024 Holiday Calendar](#)

[FY 23 Biweekly Pay Schedule](#)

[FY 23 Monthly Pay Schedule](#)



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*Keep up with us!*

**HR Staff Directory and Functional Contact List**

- Benefits Email: [benefits@tamucc.edu](mailto:benefits@tamucc.edu)
- Employment Email: [employment@tamucc.edu](mailto:employment@tamucc.edu)
- Payroll Email: [payroll@tamucc.edu](mailto:payroll@tamucc.edu)
- HR Email: [human.resources@tamucc.edu](mailto:human.resources@tamucc.edu)
- [HR Website](#)
- [Facebook Page](#)
- [Instagram/HR](#)
- [LinkedIn/HR](#)