

## 12.01.99.C1

# Granting Extension of Tenure Probationary Period



Revised: March 15, 2024

Next Review Date: March 15, 2029

[Revision History](#)

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## Rule Summary

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Texas A&M University-Corpus Christi complies with system policy *12.01, Academic Freedom, Responsibility and Tenure* in matters involving the tenure probationary period. Based on this policy, the university may grant a faculty member an extension of the tenure probationary period beyond six (6) years to permit a possible “time-out” due to special conditions or for the faculty member to pursue special opportunities. Such extensions must be based on extraordinary circumstances and require written concurrence by the faculty member, department chair, dean/director of the academic unit (e.g., college, school), and Provost and Vice President for Academic Affairs (Provost).

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## Rule

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1. CRITERIA AND PROCESS FOR REQUESTING AN EXTENSION OF THE TENURE PROBATIONARY PERIOD
  - 1.1. A faculty member must submit a written request for extension of the tenure probationary period to their department chair. The request should state in detail the extraordinary circumstances supporting the request and include all relevant documentation. When necessary, the university has the right to request additional documentation. If approved, the department chair will forward the request to the academic unit dean/director for review and approval. If approved, the dean/director will forward the request to the Provost for final review and approval. The Provost’s decision is final.
  - 1.2. Any request for extension must be submitted by April 1 of the semester prior to the fall semester in which the faculty is eligible for and plans to apply for tenure to allow adequate evaluation of the request. See university rule *12.01.01.C1, Tenure*, for information on the tenure application process and timeline.

## 2. LENGTH OF EXTENSION

Extensions may be granted for a specific amount of time (usually one academic year) and require written concurrence by the faculty member, department chair, dean/director, and Provost.

## 3. CONTINUATION OF TENURE PROBATIONARY PERIOD

At the conclusion of an approved extension, the tenure probationary period automatically resumes according to the guidelines outlined in university rule *12.01.01.C1, Tenure*.

## 4. TERMINATION OF TENURE PROBATIONARY PERIOD

The university may elect not to renew the employment of any non-tenured tenure-track faculty member. If the university does not reappoint a faculty member who has returned to probationary service following an extension, written notification will be provided in accordance with the standards in section 4.2 of system policy *12.01, Academic Freedom, Responsibility and Tenure*.

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## Related Statutes, Policies, or Requirements

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System Policy [12.01, Academic Freedom, Responsibility and Tenure](#)

University Rule [12.01.01.C1, Tenure](#)

University Procedure [12.01.99.C0.05, Faculty Dismissals, Administrative Leave, Non-Reappointments, and Terminal Appointments](#)

This rule supersedes:

- *12.01.99.C4, Granting Extension of Tenure Probationary Period*

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## Contact Office

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Contact for interpretation and clarification: Provost and Vice President for Academic Affairs  
(361) 825-2722