

An introduction to Student format APA 7th edition

A presentation by the Writing Center (CASA)

Today we will discuss...

✿ **APA**: What is it? Why do we use it?

✿ **Formatting**: Font, margins, and spacing

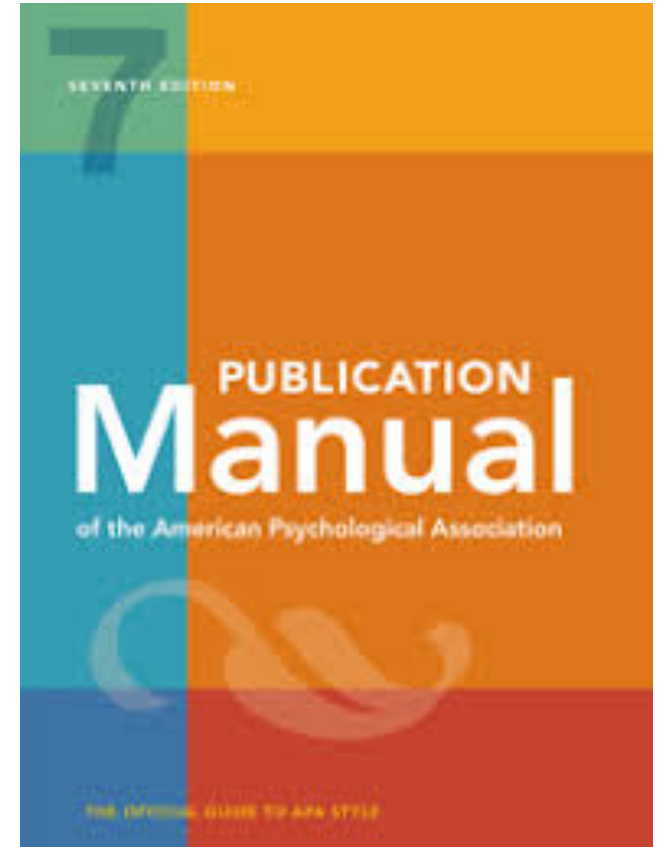
✿ **Headings**: Organizing sections of the paper

✿ **In-text citations**: Citing sources within the paper

✿ **References**: Listing sources used within the paper

What is APA?

- ✿ The American Psychological Association
- ✿ Primarily used in social and behavioral sciences
- ✿ Provides a standard system for:
 - ✿ Citing source material
 - ✿ Formatting a document



Format: The basics

- ✿ Times New Roman, 12-point font

- ✿ One inch (1") margins on all sides

- ✿ Left-justified text

- ✿ Double-spaced document

- ✿ Indent the first line of each paragraph .5" via TAB key

Student title page

✿ Title page includes:

- ✿ Page number at the top of the page
- ✿ The title of the paper (**in title case, bold, and centered**)
 - ✿ Note: Insert a blank double-spaced line between title and Byline
- ✿ Your name, also called Byline, (first name, middle initial(s), last name)
- ✿ Your university affiliation (Texas A&M University – Corpus Christi)
- ✿ Course abbreviation and number (PSY204 or PSYC 4301)
- ✿ Professor's name (Dr. Anne Smith or Professor Michael Pines)
- ✿ Assignment due date- month, date, year (November 16, 2020)

✿ Centered, separate lines, and in this specific order, unless instructed otherwise by your professor.

The title page: Sample

Title Name University Course Instructor Due date	{ }	1 ← Page number Nurturing the Nurses: Reducing Compassion Fatigue Through Resilience Training Oliver B. Lee Department of Family and Community Health, University of Pennsylvania NURS 101: The Nature of Nursing Practice Dr. Priya C. Agarwal March 16, 2020
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Headings

✿ APA has five levels of headings

✿ Headings help organize paper into sections and sub-sections

✿ There are not a certain number of headings a student must have in their paper

✿ The number of headings will depend on their paper.

Level	Format
1	Centered, Bolded, Title Case Heading Text begins as a new paragraph.
2	Flush Left, Bold, Title Case Heading Text begins as a new paragraph.
3	<i>Flush Left, Bold Italic, Title Case Heading</i> Text begins as a new paragraph.
4	Indented, Bold, Title Case Headings, Ending With a Period. Text begins on the same line and continues as a regular paragraph.
5	<i>Indented, Bold Italic, Title Case Heading, Ending With a Period.</i> Text begins on the same line and continues as a regular paragraph.

Citations: How do I cite sources?

- 🌿 “Each reference cited in text must appear in the reference list, and each entry in the reference list must be cited in text” (APA, 2019, p. 257).
- 🌿 When using source material, **cite the information**
- 🌿 APA uses an **author-date system**:
 - 🌿 Author (date)
 - 🌿 (Author, date)
- 🌿 Author and date must be **together**, whether at the beginning or end of a citation

Pro-tip: Use a narrative citation

🌿 A **narrative citation** is a word or phrase that indicates the use of research material:

- 🌿 *According to Burroughs (2009), ...*
- 🌿 *Burroughs (2009) stated that...*
- 🌿 *Burroughs (2009) expresses...*

Citations: Parenthetical citations

✿ If the author (year) is not used in a signal phrase, the information must be provided in parentheses at the end of the sentence:

✿ (*Burroughs, 2009*)

✿ (*Burroughs, 2009, p. 12*)

✿ **PRACTICE:** Find a parenthetical citation in the APA sample paper

✿ **MINI DISCUSSION:** What does the page number in an in-text citation indicate?

Citations: Quotations

🦋 If author (year) is in a signal phrase, close with page number in parentheses

EXAMPLE

Tyrangiel (2005) makes the point that “in music, West’s juxtapositions make your head nod. In life, they can sometimes make it spin” (p. 35).

Citations: Quotations

- ✿ If the author (year) is *not* in the sentence, close with the author's last name, year, and page number in parentheses

EXAMPLE

Both reading and writing are “acts of composing” (Tierney & Pearson, 2011, p. 175).

Citations: Summary or paraphrase

- ✿ A page number is not required for a paraphrase or summary
- ✿ Provide author's name and year in a signal phrase or parenthetical citation

EXAMPLE

This conception of modernity is founded in the ability of human agency to envision and participate in processes of social transformation (Delanty, 2004; Therborn, 2003).

Citations: Interviews

- Published interviews should be cited under the format in which they appear.
- However, Personal Interviews are not considered recoverable data
- No reference page entry is required
- Interviews can be cited within the text as (personal communication)

EXAMPLES

It has been explained that. . .(A. Smith, personal communication, August 15, 2018).

A. Smith (personal communication, August 15, 2018) explains that. . .

Citations: No author?

- Occasionally, a source does not have a listed author
- Cite by the title of the work – both in-text citations and reference page entries

EXAMPLES

Kanye West was born June 8, 1977 (“Kanye West: Biography,” 2012).

Rolling Stone’s “Kanye West: Biography” (2012) discusses West’s upbringing and adolescence.

Citing with multiple authors

Type of Citation	First Citation (In-Text/Narrative)	Subsequent Citations (In-Text/Narrative)	First Citation (Parenthetical)	Subsequent Citations (Parenthetical)
One Author	Luna (2020)	Luna (2020)	(Luna, 2020)	(Luna, 2020)
Two to Five Authors	Ruggles, Salas, and D'Agostino, (2020)	Ruggles et al. (2020)	(Ruggles, Salas, & D'Agostino, 2020)	(Ruggles et al., 2020)
Six or More Authors	Ruggles et al. (2020)	Ruggles et al. (2020)	(Ruggles et al., 2020)	(Ruggles et al., 2020)
Group Author (Abbreviated)	National Institute of Mental Health (NIMH, 2020)	NIMH (2020)	(National Institute of Mental Health [NIMH], 2020)	(NIHM, 2020)
Group Author (No Abbreviation)	Stanford University (2020)	Stanford University (2020)	(Stanford University, 2020)	(Stanford University, 2020)

Citations: No title or date?

- ✿ For works without an indicated title, replace with [a description]
- ✿ For works with no specified date, replace with (n.d.)

EXAMPLE

Moreno, E.D. (n.d.) [Digital Rhetoric Word Clouds].

https://www.123rf.com/photo_16528109_abstract-word-cloud-for-rhetoric-with-related-tags-and-terms.html

References: Formatting

- ✿ The purpose of a reference page is to list *all* sources cited within a paper
- ✿ Do *not* include sources that were not cited within the paper (avoid “padding”)
- ✿ Begin a reference page on a new page, following the last body paragraph
- ✿ Center and bold the word **References** or **Reference** (if only one source is used)
- ✿ DOIs and URLs are formatted as hyperlinks

References: Sample

References is
centered and bolded
(*Reference* if only
one source)

References

Colden, G. A. (2013). The multiple stress gradient hypothesis: Expansion of the revised stress gradient hypothesis using a mangrove and salt marsh study system. *ProQuest Dissertations & Theses Global; SciTech Premium Collection*, 42(6), 22-309.
<https://manowar.tamucc.edu/login?url=https://search.proquest.com/docview/1508821189?accountid=7084>

Guo, H., Zhang, Y., Lan, Z., and Penning's, S. C. (2013). Biotic interactions mediate the expansion of black mangrove (*Avicennia germinans*) into salt marshes under climate change. *Global Change Biology*, 70(4), 2765-2774.
<https://doi.org/10.1016/j.exis.2019.04.001>

Hill, K., (2001). Indian River Lagoon Species Inventory. *Smithsonian Marine Station at Fort*

References should. . .

- . . .be alphabetized
- . . .be double-spaced
- . . .present a hanging indent

Hanging indent: first
line is flush left

Subsequent lines
are indented .5"

References: Entries

References will include the following information with some variation:

- ✿ **WHO**: Author's name – Last name, First and Middle initial
- ✿ **WHEN**: Date of publication
- ✿ **WHAT**: Title of work
- ✿ **WHERE**: Source data

Last Name, F.M. & Last Name, F. M. (date). Title of work. Source data.

Author's last
name, first and
middle initial
(if available)

APA uses the
ampersand
(&) instead
of "and"

Date of
publication may
include year,
month and day

Formatting of
title will vary
depending on
source type

Publication
information or
retrieval
information

APA: DOI Numbers

1 Result List | Refine Search | 15 of 2,668

Hackers as Tricksters of the Digital Age: Creativity in Hacker Culture.

Authors: NIKITINA, SVETLANA¹

Source: *Journal of Popular Culture*. Feb2012, Vol. 45 Issue 1, p133-152. 20p.

Document Type: Article

Subject Terms: *COMPUTER hackers
*CYBERCULTURE
*HACKING (Computer security)
*POPULAR culture -- United States
*TRICKSTERS

Geographic Terms: DOI: 10.1111/j.1540-5931.2011.00915.x

Abstract: Hermes, and the existence of moral identity and creativity in hackers is explored. Other topics discussed include the impact of hacking on social paradigms, the cyber punk genre of fiction, and originality in creative artistry.

Author Affiliations: ¹Worcester Polytechnic Institute

Full Text Word Count: 7220

ISSN: 00223840

DOI: 10.1111/j.1540-5931.2011.00915.x

Accession Number: 71885535

Database: Academic Search Complete

DOI stands for **Digital Object Identifier**.

It is a “unique identifier” for published journal articles that functions as an accessible link to that source.

DOI can usually be found on the first page of the journal article or in the retrieval information on the database.

Authored Book without a DOI, from most academic research databases or print version

Entire book – with edition or volume (print version)

Author, F. M., & Author, F. M. (year). *Title of book* (2nd ed.). Publisher.

Dyson, M.E. (2007). *Know what I mean? Reflections on hip hop*.
Basic Civitas Books.

Authored ebook (e.g., Kindle book) or audiobook without a DOI, with a nondatabase URL

Entire book (online version)

Author, F. M., & Author, F. M. (year). *Title of book* [source type information]. <http://xxxx>

Cain, S. (2012). *Quiet: The power of introverts in a world that can't stop talking* K. Mazur, Narr.) [Audiobook]. Random House Audio. [Http://bit.ly/2G0Bpbl](http://bit.ly/2G0Bpbl)

Christian, B., & Griffiths, T. (2016). *Algorithms to live by: The computer science of human decisions*. Henry Hold and Co. <http://a.co/7qGBZAk>

Chapter in an edited book without a DOI, from most academic research databases or print version

Book chapter (print version)

Author, F. M. (year). Title of chapter or entry. In A. Editor & B. Editor (Eds.), *Title of book* (edition., Vol. #, pp. xxx–xxx). Publisher name.

Weinstock, R., Leong, G.B., & Silva, J. A. (2003). Defining forensic psychiatry: Roles and responsibilities. In R. Rosner (Ed.), *Principles and practice of forensic psychiatry* (2nd ed., pp. 7-13). CRC Press.

Journal article with and without a DOI

Journal article with a DOI

Author, F. M. (year). Title of article from journal. *Title of Journal*, volume(issue), page–page. doi:xx.xxxxxxxx

McCauley, S. M., & Christiansen, M.H. (2019). Language learning as language use: A cross-linguistic model of child language development. *Psychological Review*, 126(1), 1-51. <https://doi.org/10.1037/rev0000126>

Don't have a DOI number? Replace the doi number with the full web address of the article.

Ahmann, E., Tuttle, L.J., Saviet, M., & Wright, S. D. (2018). A descriptive review of ADHD coaching research: Implications for college students. *Journal of Postsecondary Education and Disability*, 31(1), 17-39. <https://www.ahead.org/professional-resources/publications/jped/archived-jped/jped-volume-31>

YouTube video or other streaming video

If both the **real name** of the person who posted the video and the **screen name** are known:

Author, A. A. [Screen name]. (year, month day). *Title of video* [Media]. Name of website. <http://www.webaddress>

Fogarty, M. [GrammarGirl]. (2016, September 30). *How to diagram a sentence (absolute basics)* [Video]. YouTube. <https://youtu.be/deiEY5Yq1ql>

If **only the screen name** of the person who posted the video is known:

Screen name. (year, month day). *Title of video* [Video file]. Name of website. <http://www.webaddress>

Blog post or comment on an online periodical article or post

Blog post

Author, A. A. (year, Month day). Title of article. *Title of Blog in Title Case*.

<https://websiteaddress.com>

Klymkowsky, M. (2018, September 15). Can we talk scientifically about free will? *Sci-Ed*.

<https://blogs.plos.org/scied/2018/09/15/can-we-talk-scientifically-about-free-will/>

Comment on an online periodical article or post

Author, A. A. (year, Month day). Comment title or first 20 words of comment [Comment on the article “Title of the article”]. *Title of Website*. <https://www.fullwebaddress>

KS in NJ. (2019, January 15). From this article, it sounds like men are figuring something out that women have known forever. I know many [Comment on the article “How workout buddies can help stave off loneliness”]. *The Washington Post*. [https://](https://wapo.st/2HDTToGJ)

wapo.st/2HDTToGJ

PowerPoint slides or lecture notes

Lecture Notes

Author, A. A. (year, Month day). [Lecture notes title]. University Department In Title Case, Name Of University. <http://webaddressofwheretofindlecturenotes>

Huerta, C. (2019, September, 18). [Lecture notes on political parties]. Department of Political Science, Texas A&M – Corpus Christi. <http://fullwebaddress.com>

Note:

If the slides come from a classroom website, learning management system (e.g., Canvas, Blackboard), or company intranet and you are writing for an audience with access to that resource, provide the name of the site and its URL.

Webpage

Webpage on a website with an individual or group author

Author, A. A. (date). *Title of Work*. Site Name. <https://www.URL.com>

Martin Lillie, C.M. (2016, December 29). *Be kind to yourself: How self-compassion can improve your resiliency*. Mayo Clinic. <https://www.mayoclinic.org/healthy-lifestyle/adult-health/in-depth/self-compassion-can-improve-your-resiliency/art-20267193>

Webpage on a news website

Author, A. A. (date). *Title of Work*. Site Name. <https://www.URL.com>

Avramova, N. (2019, January 3). *The secret to a long, happy healthy life? Think age-positive*. CNN. <https://www.cnn.com/2019/01/03/health/respect-toward-elderly-leads-to-long-life-intl/index.html>

*Use this format for articles published in online news sources (e.g. BBC News, Bloomberg, CNN, HuffPost, MSNBC, Reuters, Salon, Vox).

APA resources

🌿 Visit the CASA Writing Center

🌿 Register and schedule an appointment at <http://casa.tamucc.edu>

🌿 APA online

🌿 APA style guide is available mostly online through their website

🌿 <https://apastyle.apa.org/>

What questions do you have for us???

???

References

American Psychological Association. (2019). *Publication manual of the American Psychological Association* (7th ed.). Washington, DC: American Psychological Association.

American Psychological Association. (2019). *APA style blog*. Retrieved from <http://blog.apastyle.org/>